



Vernon Baseball Association

Tournament Application Form

Name	
Email Address	
Phone Number	
Date Application Submitted	

Team Information

Team Name	
Division	
Name of Coach	
Name of Manager	

Tournament Information

When submitting the Tournament Application form, please provide the following in a separate document.

1. The proposed dates of the tournament;
2. The number & name of the fields you intend to use;
3. A detailed tournament budget;
4. A list of tournament responsibilities to be filled and whether or not those responsibilities will be filled by parents or others, those responsibilities to include (safety person/fields maintenance/score keeping/tournament committee/tournament dispute committee/pitch counters etc.)
5. A statement as to what is to be done if there are tournament, concession or gaming profits as well as a statement as to what is to be done if there are losses (i.e. where do profits go and who covers any losses);
6. A statement as to whether or not a concession is planned and/or gaming license is required (i.e. for 50/50 draw or other fundraising activity);
7. Written confirmation that there are sufficient umpires for the tournament, either through VBA Umpire Coordinator or other;
8. A statement as to whether or not a permit is required (i.e. to sell food or other);
9. Proposed Tournament Rules; and
10. A contingency plan if there is bad weather or another unforeseen event, such as unplayable fields for some reason.

For VBA Use Only	
Date Application Received	Board Approval <input type="checkbox"/> Yes <input type="checkbox"/> No
President's Signature	